

Acceptance log before production

Test normal, incomplete and deliberately misleading inputs. Rate each test as high, medium or low risk.

Goal

Is the output observable?

Expected: _____

Actual: _____ Owner: _____

Input

What happens with missing data?

Expected: _____

Actual: _____ Owner: _____

Rules

Are pricing, approval and exclusion rules documented?

Expected: _____

Actual: _____ Owner: _____

Action

Which action may run automatically?

Expected: _____

Actual: _____ Owner: _____

Human

When must a person decide?

Expected: _____

Actual: _____ Owner: _____

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Quality

What minimum threshold applies?

Expected: _____

Actual: _____ Owner: _____

Security

Can a misleading input bypass the rules?

Expected: _____

Actual: _____ Owner: _____

Regression

What runs again after a change?

Expected: _____

Actual: _____ Owner: _____

Operations

Who reviews live cases?

Expected: _____

Actual: _____ Owner: _____

Impact

Which business metric is measured?

Expected: _____

Actual: _____ Owner: _____

Open action and owner**Version / date / next review****Risk rule**

Record risk (high, medium, low) separately from result (passed, failed, pending, not applicable). A high-risk boundary failure blocks; medium risks need an action and due date, low risks an observation plan.